



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 24 OCTOBER 2023
Held at Mill Lane Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley
David Bard
Ian Reeves
Colin Groves

Jayne Merrick
Kieran Cooper
Deborah Alderwick
Paul Smith

+ 1 member of public
+ Deb Liddington – Active with Parkinson’s

181 APOLOGIES FOR ABSENCE

Anand Pillai
Neil Reid
Patrick Thouroude
Brian Milnes

182 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

183 DECLARATIONS OF INTEREST FOR THIS MEETING

None

184 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 10 OCTOBER 2023

The minutes of the Full Parish Council meeting held on 10 October 2023 were read, confirmed, and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Jayne Merrick to accept the minutes.

VOTE 8 FOR : 0 AGAINST UNANIMOUS

185 MATTERS ARISING – NEW INFORMATION ONLY

None

186 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

23/03654/FUL	Erection of 3 employment/research and development units with flexible Eg(ii), Eg(iii) and B8 uses with ancillary offices for total of 8,018sqm (86,306sqft GIA) together with service areas, car parking and landscaping at Cambridge South West Way.	Objection/Do Not Support Vote: 8 For Unanimous Comment: Object due to increase in the HGV movements and the impact on Lynton Way/Babraham
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	Proposed by Councillor David Bard and Seconded by Councillor Kieran Cooper to objection to this application.	road. Especially with the school and also lack of provision for the cycle path.
<u>Tree</u>		
23/1241/TTCA	T1 Cherry Fell - Tree is very overgrown and is causing problems to three properties at 9 Prince William Way. Proposed by Councillor Kevin Cuffley and Seconded by Councillor Kieran Cooper to support to this application.	Support/No Objection Vote: 8 For Unanimous Comment: Support but replace with a more suitable tree.

187 TO DISCUSS DONATION REQUEST FROM ACTIVE WITH PARKINSONS

The Parish Council has been asked to donate to Active with Parkinson's Cambridge of £1,000.00. They currently have 41 participants who attend the weekly classes, and they use two of the parish council's venues and the money would help towards the cost incurred from instructor fees and necessary equipment that is used for these classes. They would also use some of the funds to pay volunteer transport costs.

Councillor Kevin Cuffley invited Deb Liddington to give an update and she explained that she has contacted other places for grants/funding. These were discussed and the parish council gave her some other contacts where she can apply for funding. It was also agreed that if the parish council supports this application it will help with future/other funding.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to donate £500 this year and budget £500 for 2024/2025.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

188 TO DISCUSS SPORTS CLUB MATTERS

None

189 TO DISCUSS POLLING DISTRICT REVIEW

All councils are required by law to keep their polling districts and places under review. Polling districts are the building blocks of electoral areas. Most of the polling districts are formed along the same boundaries as our parishes. To make the review more inclusive SCDC are also asking for views on their polling station arrangements, including looking at accessibility of stations for disabled voters. SCDC are asking Parish Councils for their views before 27th November although Sawston was not included in this review.

This was noted.

190 TO DISCUSS QUOTES FOR CEMETERY MAPPING AND BURIAL SYSTEMS

The Assistant Clerk obtained two quotes for cemetery mapping which was discussed at the previous meeting.

- 1st Year (set up) £2,855.00 + vat with a yearly subscription fee of £210.00 + vat
- 1st Year (set up) £3,215.00 + vat with a yearly subscription £375.00 + vat
- No third quote was received

She also contacted other parish councils to ask what system they use and the first company that has quoted has been highly recommended by a couple of other local parish councils.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley to accept the quote for £2,855.00 + vat and agree the possible additional £600.00 for the GPS plotting should this be required once they start the work.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

191 TO DISCUSS FUNDING FOR THE NATURAL CAMBRIDGESHIRE SCHEME

A Sawston resident has contacted the parish council explaining she would like to put forward pitching for funding from the Natural Cambridgeshire scheme. Her first step before starting the pitch is to establish whether Sawston Parish Council would be happy for her to proceed and be receivers of the funding. If so, in theory she will work with other members of the community including any interested Parish Councillors and send the parish council the outline of ideas for the proposal. She sees this as an ambitious next step from the steps that the Parish Council and individuals have taken so far.

Grants of up to £5,000 for community groups are available to improve nature where they live. Applying for capital costs only that directly increase nature in local green spaces. This was discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Deborah Alderwick to support this and happy to receive the funding if successful and invite the resident to a future meeting to discuss their ideas before they apply for funding.

VOTE: 8 FOR : 0 AGAINST UNANIMOUS

192 TO DISCUSS PAMPISFORD NEIGHBOURHOOD PLAN

Pampisford Parish Council invites Sawston Parish Council's comments on the pre-submission version of the draft Neighbourhood Plan. The Parish Council are being contacted because they have been advised by South Cambridgeshire District Council that Sawston Parish Council are considered to be a stakeholder in the Neighbourhood Plan or may otherwise have an interest in their Neighbourhood Plan.

The parish council is undertaking formal consultation on the draft Neighbourhood Plan in accordance with Regulation 14 of the Neighbourhood Planning (General) Regulations 2015 (as amended).

The full draft Neighbourhood Plan is online at www.pampisford.org.uk

The plan was noted with no comments.

193 TO DISCUSS COMMUNITY WINTER GRITTING SCHEME

The Parish Council has been asked by Cambridgeshire County Council to join the winter gritting scheme where volunteers can help keep their community moving in freezing weather. Under the scheme the parish council will decide on the specific routes in their area which are important to the local community and agrees them with the County Council. This was discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Paul Smith to decline to take part this year due to the management of the scheme.

VOTE: 7 FOR : 1 AGAINST

194 TO DISCUSS SAWSTON FUN RUN 2024

The Sawston Fun Run will be held on 12th May 2024 and the Parish Council has been sent the road diversion map to discuss/agree.

This was noted.

195 CORRESPONDENCE

None

196 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Meeting Closed at 8.10pm