



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 13 FEBRUARY 2024
Held at Mill Lane Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

David Bard

Neil Reid

Patrick Thouroude

Brian Milnes

Jayne Merrick

Kieran Cooper

Deborah Alderwick

Paul Smith

272 APOLOGIES FOR ABSENCE

Ian Reeves
Anand Pillai
Colin Groves

273 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

274 DECLARATIONS OF INTEREST FOR THIS MEETING

Brian Milnes – Item 278 Tree application as neighbour (Non pecuniary)

275 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 09 JANUARY 2024

The minutes of the Full Parish Council meeting held on 09 January 2024 were read, confirmed, and signed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to accept the minutes.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

276 MATTERS ARISING – NEW INFORMATION ONLY

None

277 TO DISCUSS SDCD FOUR-DAY WEEK TRIAL – COUNCILLOR BRIDGET SMITH ATTENDING

Councillor Bridget Smith gave her apologies for this meeting and the Clerk will rearrange.

278 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

23/03654/FUL	Erection of 3 employment/research and development units with flexible Eg(ii), Eg(iii) and B8 uses with ancillary offices for total of 8,018sqm (86,306sqft GIA) together with service areas, car parking and landscaping at Cambridge South West Way.	Support/No Objection Vote: 9 For Unanimous
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	Proposed by Councillor David Bard and Seconded by Councillor Kieran Cooper to support to this application.	
24/00217/HFUL	Demolition of the Existing Single Storey Side Extension and Garage and the erection of a Single Storey Side Extension and Single Storey Garage Extension together with Internal and External Alterations at 20 Churchfield Avenue. Proposed by Councillor David Bard and Seconded by Councillor Patrick Thouroude to support to this application.	Support/No Objection Vote: 9 For Unanimous
24/00215/HFUL	Detached outbuilding/home gym to rear of existing dwelling at 13 Martindale Way. Proposed by Councillor David Bard and Seconded by Councillor Deborah Alderwick to support to this application.	Support/No Objection Vote: 9 For Unanimous
24/00302/FUL	Change of use and conversion of hair salon to residential unit at 94 High Street. Proposed by Councillor Jayne Merrick and Seconded by Councillor Kieran Cooper to support on this application.	Support/No Objection Vote: 9 For Unanimous
24/00287/HFUL	Single storey side extension at 176 Woodland Road. Proposed by Councillor David Bard and Seconded by Councillor Paul Smith to support to this application.	Support/No Objection Vote: 8 For 1 No Vote Comment: No objection but concern regarding the movability of vehicles.
23/04072/FUL	Erection of a detached 5bed dwelling including new vehicular crossover at Land Rear Of 19 High Street. Proposed by Councillor David Bard and Seconded by Councillor Deborah Alderwick to object to this application.	Object/Do Not Support Vote: 8 For 1 No Vote Comment: Reiterate previous comments - 23 March 2023 Objection due to loss of parking from the layby. 28 November 2023 Agree with the comments from the Highways officer – concerns regarding the very little scaling on the plan, the proposed two parking spaces are very tight. The access is too close to the corner.

Tree		
24/0077/TTCA	<p>T1 (a) Beech Tree Crown reduce by 2 metres T2 (b) Beech Tree Crown reduce by 2 metres T3 (c) Magnolia Crown lift by 0.75m from ground T4 (d) Beech Crown reduce by 2 metres at 5 Mill Lane.</p> <p>Proposed by Councillor Kieran Cooper and Seconded by Councillor Kevin Cuffley to object to this application.</p>	<p>Object/Do Not Support</p> <p>Vote: 8 For 1 No Vote</p> <p>Comment: Object, do not support. The proposed reduction is out of proportion with the current size of the trees. We also want to highlight that the photo listed from the officer of the tall trees are not in this garden but are in the Mary Challis Garden so this can be misleading.</p>

279 ACCOUNTS FOR THE MONTH OF JANUARY 2024

The accounts for the month of January 2024 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to accept the accounts for January 2024.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

280 TO DISCUSS LETTER FROM BOURN PARISH COUNCIL REGARDING SCDC PLANNING DEPARTMENT

The parish council received a letter from Bourn parish council expressing concerns about the relationship between town and parish councils and the Planning Department at SCDC. Bourn Parish Council are very concerned they no longer have an effective role in planning decisions that affect their village and asked for other parish council's views. This was discussed and agreed to not make comment.

281 TO DISCUSS APPLICATION FOR A NEW PREMISES LICENCE AT CAMBRIDGE CITY FC

Cambridge City FC has applied for a premises licence at the football club as below:

The proposed application is to allow the following activities:

Activity: Sale of Alcohol

The sale by retail of alcohol for consumption both on and off the premises.

Monday – Thursday: 10:00 – 00:00

Friday - Saturday: 10:00 – 01:00

Sunday: 11:00 – 00:00

Christmas Eve: 10:00 - 01:00

Christmas Day: 10:00 - 18:00

New Years Eve: 10:00 - 01:00

Days of national sporting events: 2 hours before kick-off - 1 hour after match conclusion

Activity: Exhibition of films, performance of live music and performance of dance

Permitted both indoors and outdoors.

Monday – Sunday: 09:00 – 23:00

Activity: Playing of recorded music

Permitted both indoors and outdoors

Monday – Sundays: 09:00 – 00:00

Activity: Hours Open to the Public

Sunday – Thursday: 08:00 – 00:30

Friday - Saturday: 08:00 – 01:30

Christmas Eve: 10:00 - 01:30

Christmas Day: 10:00 - 18:30

New Years Eve: 10:00 – 02:30

Days of national sporting events: 2 hours before kick-off – 30 minutes after sale of alcohol ceases.

There was concern with the 1am closing on a weekly basis with regards to the possible disturbance to neighbours and that the timings are longer than on the original application.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Jayne Merrick to request they enforce the timings on the original application and see if there are any complaints, if not then re-apply for these longer hours.

VOTE: 8 FOR : 0 AGAINST 1: NO VOTE

282 TO DISCUSS CONSULTATION FOR LYNTON WAY PROJECTS

Councillor Jayne Merrick and Councillor Deborah Alderwick are collating information and have asked this to be deferred to another meeting.

283 TO DISCUSS 20MPH FUNDING 2024/2025

The 2024/25 20mph funding process is now open again for applications, these need to be completed by Friday 15th March. The parish council discussed which areas of Sawston would benefit from this scheme.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Kieran Cooper to put forward the 20MPH scheme in Church Lane. Councillor David Bard offered to complete the application form.

VOTE: 8 FOR : 0 AGAINST 1: NO VOTE

284 TO DISCUSS PARTIES AT MILL LANE PAVILION

The Clerk was asked to report back on parties that are held in the evenings at Mill Lane pavilion. She confirmed that none have been booked yet but will report back when there have been bookings.

285 TO AGREE CHAIR REPORT CONTENT

The parish council received a draft Chair report for 2023/24 which they discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Patrick Thouroude to accept the report with the amend that the councillor names are in alphabetical order.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

286 TO DISCUSS TREE REPORT QUOTES

The Assistant Clerk obtained three quotes for our tree survey which is due in April. This survey will inspect all the trees owned and maintained by the parish council.

- £2450.00 + vat
- £2666.85 + vat
- £5692.50 + vat

The Clerk explained that the last report was quite complicated and would recommend to the council to accept the middle quote as we have used this company in the past and the report was very clear with all the trees clearly marked.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor David Bard to accept the quote from Argenta for £2,666.85 + vat.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

287 TO DISCUSS DONATION REQUEST FORM

The Clerk has made an amendment to the donation request form to add that funding cannot be used towards the cost of hiring our pavilions or premises and that our payments will be made by bacs and not cheque.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to adopt these amends immediately.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

288 TO DISCUSS CEMETERY EXTENSION

The Clerk was asked to produce a year-by-year summary of burials and cremations for Huckeridge View for this next meeting.

The Assistant Clerk sent all councillors the information regarding the average number of burials and ashes plots year on year dating back to 2011. This is so we can try to calculate the number of years we possibly have left for interments in our current cemetery. It was estimated we may have up to 20 years before the cemetery is full. The Clerk was concerned that the area we could possibly extend belongs to the County Council and we should start the process of enquiring about purchasing the land as it does take years to establish a burial ground. Councillor Brian Milnes was going to speak to County Council about this but has not yet so will approach them and report back. This will be made an agenda item for March 12th so he can give an update.

289 TO DISCUSS LAND REGISTRY AT MILL LANE

The Clerk has contacted a solicitor to help with the land registry for Mill Lane recreation ground. The Clerk had contacted a couple of other solicitors who were unable to help with our requirements. The parish council agreed back in July 2021 to spend up to £2,500.00 for legal fees, the Clerk had tried to complete this herself but now requires the help of a solicitor and asked if she can go ahead with the solicitor that has agreed to help. As the money was agreed some time ago this needed to be discussed again.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to use Ashtons Leaga LLP for this work and spend up to £1500.00.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

290 TO DISCUSS WEEDING IN THE VILLAGE

The County Council has a program that will serve as a deep clean measure before the weed treatment program which will take place twice a year and is to be reinstated May this

year. The parish Council was asked if they would like to be included in this scheme which was discussed.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor David Bard to have the County Council spray the kerbside weeds twice a year.

VOTE: 7 FOR : 1 AGAINST 1: NO VOTE

291 CORRESPONDENCE

None

292 UPDATE FROM COUNTY COUNCILLORS

Report can be found on the parish council website www.sawston.org.uk and at the end of these minutes.

293 UPDATE FROM DISTRICT COUNCILLORS

294 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Brian Milnes raised concerns over the recent plans for the village college/Marven Centre and the potential loss of a community asset. It was agreed this would be made an agenda item for the meeting in March and ask the consultants to attend.

Meeting Closed at 8.50pm