



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 10 DECEMBER 2024
Held at Spicers Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley (Chair)

David Bard

Paul Allen

Colin Groves

Deborah Alderwick

Kieran Cooper

Paul Smith

Patrick Thouroude

Neil Reid

+ 3 members of public

255 APOLOGIES FOR ABSENCE

David Ellis (Personal)

Anand Pillai (Work Commitments)

Ian Reeves (Personal)

Brian Milnes (Work Commitments)

256 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

257 DECLARATIONS OF INTEREST FOR THIS MEETING

None

258 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 26 NOVEMBER 2024

The minutes of the Full Parish Council meeting held on 26 November 2024 were read, confirmed, and signed.

It was **proposed** by Councillor Colin Groves and **seconded** by Councillor Neil Reid to accept the minutes.

VOTE: 9 FOR : 0 AGAINST

259 REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 03 DECEMBER 2024

The minutes of the Finance & General Purposes Committee meeting held on 03 December 2024 were read, confirmed, and signed.

It was **proposed** by Councillor Paul Smith and **seconded** by Councillor David Bard to accept the minutes.

VOTE: 9 FOR : 0 AGAINST

260 MATTERS ARISING – NEW INFORMATION ONLY

None

261 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

24/04392/HFUL	Retrospective erection of an outbuilding in the rear garden at 15 Hayfield Avenue.	Support/ No Objection
		Vote: 9 For Unanimous

	Proposed by Councillor David Bard and Seconded by Councillor Deborah Alderwick to support to this application.	Comment: Support with the condition to not use as a separate dwelling.
24/04304/HFUL	Retrospective application for removal of garage and replacement with store/gym at 17 Dale Way. Proposed by Councillor Deborah Alderwick and Seconded by Councillor Paul Allen to support to this application.	Support/ No Objection Vote: 9 For Unanimous Comment: Support with the condition it is only for domestic use not commercial.
24/04406/FUL	Demolition of eight existing school buildings (Blocks EFAD, EFAF, EFAK, EFAL, EFAM, EFAN, ANC1, ANC2), refurbishment of the Marven Centre (Block EFAH) and Blocks EFAG and EFAI, and the refurbishment and single-storey extension to the sports block (EFAC), and construction of a new replacement two-storey school building, along with access, parking, landscaping and associated infrastructure at Sawston Village College 12 New Road. Proposed by Councillor Kevin Cuffley and Seconded by Councillor Neil Reid to object to this application.	Objection/Do Not Support Vote: 9 For Unanimous Comments: Attached to the end of these minutes.
24/04478/HFUL	Single storey rear extension at 15 London Road. Proposed by Councillor David Bard and Seconded by Councillor Patrick Thouroude to support to this application.	Support/ No Objection Vote: 9 For Unanimous

Information only plans noted

262 ACCOUNTS FOR NOVEMBER 2024

The accounts for the month of November 2024 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Colin Groves to accept the accounts for November 2024.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

263 TO AGREE BUDGET SETTING FOR COMMITTEES AND PRECEPT FOR 2025 - 2026

Each committee has agreed a budget for 2025 – 2026 which was presented to the full council and discussed.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Kevin Cuffley for the parish council to request a precept for 2025-2026 of £419,967. This equates to an increase of 1.94% on previous year.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

264 TO DISCUSS NOISE IMPACT ASSESSMENT FOR SKATE PARK

The Clerk obtained three quotes for this assessment on Lynton Way recreation ground in relation to the proposed skate park. The quotes were discussed.

- £1,250.00 + vat
- £1,800.00 + vat
- £3,120.00 + vat

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Colin Groves for to accept the quote for £1800.00 as they gave a detailed quote.

VOTE: 9 FOR : 0 AGAINST UNANIMOUS

265 UPDATE FROM COUNTY COUNCILLORS

No update available.

266 UPDATE FROM DISTRICT COUNCILLORS

No update available.

267 CORRESPONDENCE

None

268 COUNCILLORS ISSUES AND AGENDA ITEMS FOR THE NEXT MEETING

Councillor Kieran Cooper highlighted that Sawston Village College has just been named national state 11-16 secondary of the year by The Sunday Times Parent Power Guide 2025. This is great news for the village and asked the parish council write to the college to congratulate them.

Councillor Kevin Cuffley let the council know that Councillor David Ellis has resigned as a parish councillor for personal reasons.

Councillor Kevin Cuffley thanked everyone for their hard work this year and wished everyone a Happy Christmas.

Meeting Closed 8.04PM

24/S04406/FUL – Sawston Village College application

Response from Sawston Parish Council (Full Parish 10th December 2024)

Do not support – unanimous

The council objects to the creation of a single point of access and egress for vehicular traffic (apart from buses) immediately to the West of the Marvin centre. The proposed access would create potential conflict between vehicles entering and leaving the site at busy times, adding to congestion in New Road. Placing the main vehicular access at this point would also create conflict between vehicles and pedestrians approaching the main pedestrian access to the West from the direction of Cambridge Road – the main route for students and other visitors.

It is unclear how a 5.0m wide carriageway can be achieved between the Marvin Centre and No. 4, New Road in addition to a dedicated cycle and pedestrian path whilst remaining within the curtilage of Sawston Village College and without significantly impairing the amenity of No.4, New Road. The minimum recommended width for a single way cycle path is 1.5m¹ reducing the proposed vehicular carriageway to 3.5m, insufficient for two vehicles to pass safely and making the proposed access awkward and unsafe. This issue would be exacerbated by the proposed positioning of a controlled entrance gate at this point.

¹ (Cycle Infrastructure Design, Local Transport Note 1/20, DOT, July, 2020, Table 5.2, p.43)c

Whilst the Council notes that it is intended to replace the 132 formal parking spaces on the site, only limited allowance has been made for replacing the informal parking which currently occurs on the hard play area during community events out of school hours. It is therefore of major concern that either the future intention is to restrict the availability of the school for such activities, or that

during community events significant amounts of parking will be displaced onto New Road. Since a number of houses in New Road do not have on-site parking, there is considerable potential for this overflow parking to increase congestion and restrict residents' access to their properties. This concern extends to the lack of adequate parking during the construction phase. Little consideration appears to have been given as to how the school will continue to operate whilst building work is taking place.

There appears to be no provision for the parking of mobility scooters.

No cycle racks appear to be provided in the vicinity of the Sports Centre and the Council fears that the inconvenience of this arrangement may act as a deterrent to cyclists. It also notes that the single entrance/exit will increase the interaction between vehicles and pedestrians and requests that a dedicated, raised pedestrian route clearly distinguished from the vehicular carriageway, is provided between the entrance and the Sports Centre

Nearby residents have expressed concern over existing levels of noise disturbance arising from the music department and community activities such as the Sunday church services. The Council therefore requests that adequate provision is made for limiting noise levels from the proposed development and that the opportunity is taken to upgrade existing buildings. In order to limit noise disturbance from both inside and outside activities, a planning condition limiting the maximum noise level at the site perimeter is requested.

Concern has been expressed by residents about the proximity of the proposed electricity sub-station to the properties at 16 and 18 New Road and the consequent effects of low frequency electromagnetic radiation. Whilst recognising that there is little firm guidance, either local or national on the siting of sub-stations, the Council nevertheless wishes to bring this issue to the attention of planners.

Whilst the Council notes that the Climate, Waste & Environment Officer considers that no air quality conditions are required on the grounds that the application will not result in a larger number of vehicles entering the site, the proposal to concentrate the bus pickup point into a much smaller, more enclosed, area than at present has the potential to increase pollution levels in its immediate vicinity. The Council therefore requests that an air quality assessment is carried out taking this consideration into account.