



SAWSTON PARISH COUNCIL

MINUTES of the FULL COUNCIL MEETING HELD ON 09 JANUARY 2024
Held at Mill Lane Pavilion - Meeting commenced at 7.15 pm

PRESENT:

Clerk: Jo Keeler

Councillors

Kevin Cuffley

David Bard

Ian Reeves

Colin Groves

Anand Pillai

Neil Reid

Jayne Merrick

Kieran Cooper

Deborah Alderwick

Paul Smith

Patrick Thouroude

Councillor Kevin Cuffley welcomed every to the meeting and wished everyone a Happy New Year.

255 APOLOGIES FOR ABSENCE

None

256 PUBLIC PARTICIPATION TIME (15 Minutes allowed) *

None

257 DECLARATIONS OF INTEREST FOR THIS MEETING

Councillor Jayne Merrick – item 262 as member of Sawston Guiding

258 TO CONFIRM AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 12 DECEMBER 2023

Councillor Kieran Cooper wanted to make it clear that the parish council made the decision regarding the grave (item 240) and not just the Chair. The Parish Council had originally agreed that the stones and kerbing needed to be removed until it came to light that other graves nearby have similar.

The minutes of the Full Parish Council meeting held on 12 December 2023 were read, confirmed, and signed.

It was **proposed** by Councillor David Bard and **seconded** by Councillor Colin Groves to accept the minutes.

VOTE 10 FOR : 1 ABS

259 MATTERS ARISING – NEW INFORMATION ONLY

None

Councillor Brian Milnes arrived 7.19pm

260 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

<p>23/04556/HFUL</p>	<p>Single storey front extension. Two storey side and front extension at 64 Babraham Road.</p> <p>Proposed by Councillor Kieran Cooper and Seconded by Councillor David Bard to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 12 For Unanimous</p>
<p>23/04716/HFUL</p>	<p>Two storey side extension and front porch at 48 Babraham Road.</p> <p>Proposed by Councillor Deborah Alderwick and Seconded by Councillor Neil Reid to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 12 For Unanimous</p> <p>Comment: Support with the condition that the finish should match the existing as per the Village Design Guide.</p>
<p>23/04711/FUL</p>	<p>Erection of a workshop at Factory Common Lane.</p> <p>Proposed by Councillor David Bard and Seconded by Councillor Paul Smith to object to this application.</p>	<p>Object/Do Not Support</p> <p>Vote: 10 For 1 Abs 1 No Vote</p> <p>Comment: Do not support, reiterate previous comments. There is an issue with the traffic entering the site via Common Lane and they have not stated the number of vehicle spaces they intend to have.</p>
<p>23/04878/FUL</p>	<p>Demolition of existing dwellinghouse and outbuildings, replacement with one self-build dwellinghouse, construction of a new garage, summerhouse and shed. Associated works and infrastructure (All retrospective) at 11 Babraham Road.</p> <p>Proposed by Councillor Kieran Cooper and Seconded by Councillor Kevin Cuffley to not comment on this application.</p>	<p>No Comment – as this is retrospective</p> <p>Vote: 12 For Unanimous</p>
<p>23/03606/FUL</p>	<p>Demolition of existing dwelling and construction of new detached 4-bedroom house and garden studio. Resubmission of 23/01876/FUL at 101 Mill Lane.</p> <p>Proposed by Councillor Kevin Cuffley and Seconded by Councillor David Bard to support to this application.</p>	<p>Support/No Objection</p> <p>Vote: 11 For 1 No Vote</p> <p>Comment: Reiterate previous comments – also this building is built on a ditch which is blocked so if this application goes ahead we want to see restoration of this ditch. They must protect</p>

		the natural habitat – Biodiversity net gain.
Tree		
23/1479/TTPO	Red Horse Chestnut, reduce spread on all sides by 1.5m and shape round, remove decayed branch in lower crown, retain current height. Evidence of decayed split and cankered branches throughout crown at 2 Babraham Road. Proposed by Councillor Kevin Cuffley and Seconded by Councillor Kieran Cooper to support to this application.	Support/No Objection Vote: 12 For Unanimous
23/1544/TTPO	Horse Chestnut reduce height by 4m, reduce spread on all sides by 2.5 - 3m remove deadwood raise lower canopy by 2-3m by removal of growths on main stem tree previously pollarded and management has lapsed, resulting in heavy re-growths throughout canopy at risk of failure above roof, road and public footpath at 82 Mill Lane. Proposed by Councillor David Bard and Seconded by Councillor Jayne Merrick to support to this application.	Support/No Objection Vote: 12 For Unanimous
24/0004/TTCA	T3 Sycamore - Compaction Fork - stems leaning out above recreation ground. Reduce both stems by approximately 6m to reduce load on compaction fork (see images) at 68 High Street. Proposed by Councillor Kieran Cooper and Seconded by Councillor Kevin Cuffley to support to this application	Support/No Objection Vote: 12 For Unanimous

261 ACCOUNTS FOR THE MONTH OF DECEMBER 2023

The accounts for the month of December 2023 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Ian Reeves to accept the accounts for December 2023.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

262 TO DISCUSS DONATION REQUEST FROM SAWSTON GUIDING

The donation request was discussed taking into consideration previous donations.

It was **proposed** by Councillor Deborah Alderwick and **seconded** by Councillor Anand Pillai to donate £1,265.00 requested in the next financial year 2024/2025.

VOTE: 11 FOR : 1 NO VOTE

263 TO DISCUSS 2024/25 LOCAL HIGHWAY IMPROVEMENT APPLICATION

The County Council Highway Improvement applications are due 12th January. The council discussed if there are currently any projects within the village that we could bid for. They

discussed traffic calming in New Road, Church Lane and Babraham Road. Councillor Patrick Thouroude suggested improving the crossings on Babraham Road by maybe installing islands and beacons, this would make the crossings safer and hopefully slow the traffic down on this stretch of road. Councillor Brian Milnes offered to investigate this.

264 TO DISCUSS ACV AT THE GREYHOUND

SCDC has confirmed the current ACV (Asset of Community) on The Greyhound is due to expire on 11th February 2024 asked if the parish council would like to renominate. This was discussed. This can be re-registered for a further 5 years.

It was **proposed** by Councillor Jayne Merrick and **seconded** by Councillor Colin Groves to renominate the pub.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

265 TO DISCUSS CHANGE OF ROAD NAME ON H1/C

Councillor Kevin Cuffley explained that he and the Clerk had investigated the possibility of being able to change the street name – Kirkham Drive, on the new housing estate as the named person has to be deceased and it has come to light that this street was named by the developers Redrow, and it is the name of the Redrow Planning Director who helped with the planning application for H1C who is alive.

Councillor Kevin Cuffley explained that is now too late to amend the street name.

266 TO AGREE CALENDAR OF MEETINGS 2024/2025

The calendar of meetings was presented to the council for discussion.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Colin Groves to accept the dates proposed.

VOTE: 12 FOR : 0 AGAINST UNANIMOUS

267 TO DISCUSS CEMETERY EXTENSION

Councillor Brian Milnes was investigating this for the parish council but had no new information so it will be deferred until the next full parish meeting. The Clerk was asked to produce a year-by-year summary of burials and cremations for Huckeridge View for the next meeting.

268 CORRESPONDENCE

None

269 UPDATE FROM COUNTY COUNCILLORS

Report can be found on the parish council website www.sawston.org.uk and at the end of these minutes.

270 UPDATE FROM DISTRICT COUNCILLORS

Councillor Brian Milnes explained he had been to a Liaison meeting and suggested the future meetings are held on a different day as the parish council has meetings on Tuesday evenings and the staff from Redrow finish work at 5pm so do not attend.

It has been suggested a Thursday at 4pm and see how the attendance is.

The pathway to the south of the site from Church Lane is designed to be a bridleway. The farmer has now fenced off his field and put hardcore down so he can access the rest of his field. There are now gates at both ends.

The surfacing for this bridleway is called hogging (self-binding aggregate) so useable by horse riders as well as pedestrians/cyclists and is an all-year-round surface.

One of the speed cameras on Babraham Road does not always work and the parish council should not take on ownership if it is unreliable. Councillor Colin Groves was asked to contact Hills to discuss.

271 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Kieran Cooper explained that the Redrow development is moving fast and the first 6 houses for JHC will be available in March, they will be advertising these the end of January.

Councillor Patrick Thouroude met with the structural engineer onsite at St Marys church as they dug a hole to survey the damaged wall. He explained they will be sending through a report next week and the good news so far is there is no need to rebuild the whole wall. Once the Clerk receives the report it will be an agenda item.

Councillor Kevin Cuffley explained he, the Vice Chair and Clerk met with Suffolk Minds amid concerns over certain residents when they are in the village. Any incidents in public must be reported to the police and she confirmed they are working with other authorities regarding our concerns.

The Clerk explained that we have received around 20 Christmas trees to recycle. The Clerk has arranged for these to be shredded and chippings will be used within the village on projects we have with the probation team.

Meeting Closed at 9.10pm

County Councillor Monthly Report - Sawston & Shelford Division

(includes Sawston, Little and Great Shelfords, Stapleford, Babraham, South Trumpington, Hauxton, Harston, Newton and Haslingfield)

Brian Milnes (Brian.Milnes@cambridgeshire.gov.uk) & Maria King (Maria.king@cambridgeshire.gov.uk)

January 2024

FULL COUNCIL

Five motions from councillors were debated at the Cambridgeshire County Council full council meeting on 12 December. Four were passed, one was not.

- 1. Noting the crisis in adult social care caused by chronic Government underfunding to councils, and asking officers to be ready to take advantage of any future change in Government policies. (Passed)**
- 2. Asking the council's Communities, Social Mobility & Inclusion Committee to consider actions to ensure a more diverse council. (Passed)**
- 3. Expressing concern at the lack of availability of NHS dentistry, and committing to take action to address the problem. (Passed)**
- 4. Complaining of confusion about highways consultations, and wanting to consult all who could potentially be affected by changes to the highway. (Not passed)**
- 5. Welcoming options for more flexible working, and committing to promote these within the council and among local employers. (Passed)**

Joint statement on 'Cambridge 2040' announcement

The Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing & Communities, unveiled updated plans for the Government's 'Cambridge 2040' vision on Tuesday 19 December 2023. These include 'northwards' of 150,000 new homes around Cambridge as part of a major new expansion of the city. The leaders of Cambridge City Council, South Cambridgeshire District Council, Cambridgeshire County Council, and the Mayor of Cambridgeshire and Peterborough Combined Authority, said:

"Despite working hard to engage constructively with Government officials since the Secretary of State's initial Cambridge 2040 announcement in the summer, it's deeply disappointing that once again Government plans for Cambridge seem to be being negotiated through the press.

We note in the latest announcement that the number of new homes put forward by Rt Hon Michael Gove MP has come down from 250,000 to 150,000, but this is still substantially more than the over 50,000 homes we have identified as needed in the emerging Greater Cambridge Local Plan (to 2040)—a number which will already be incredibly challenging to bring forward. We are ambitious for high quality sustainable, green growth but can't stress enough how vital it is that Government supports us to tackle the issues that will otherwise act as roadblocks to sustainable growth.

We have written to the Secretary of State a number of times over the past month to stress the importance of committing to sustainable growth, and to reiterate the support that is needed to enable us to plan for the homes set out in the emerging Greater Cambridge Local Plan.

This includes prioritising sustainable public transport, community infrastructure such as schools and GPs, and water shortages in this region, which are putting our chalk streams under extreme pressure, an issue which the Greater Cambridge Planning Service warned in January 2023 could delay existing plans for housebuilding if not addressed by Government. We are still waiting for responses to these questions which would detail how Government proposes to support us in delivering a proposed 50,000 or so homes responsibly, let alone 150,000.

Clarity is also needed as to who is involved in the 'Cambridge Delivery Group', what it will do, and how it will be governed. Devolution works best when local politicians are empowered to lead and deliver sustainable development and we will continue to work hard to represent our residents and ensure that Cambridge and its surrounding villages grow in a sustainable and carefully planned way."

Since the initial announcement in summer 2023 about the Government's 'Cambridge 2040' plans, council leaders and officers have begun to explore the vision for Cambridge 2040 with Government officials. Following a visit to Cambridge by the Secretary of State in November, leaders from Cambridgeshire County, Cambridge City and South Cambridgeshire District councils, the Cambridgeshire and Peterborough Combined Authority, the Greater Cambridge Partnership, and local business wrote to urge Government to make a number of commitments—including water supply and transport, necessary to support sustainable growth in and around Cambridge.

£368,000 to help council respond to major projects

A successful bid to Government means an additional £368,000 to help the council respond to proposals for major infrastructure in Cambridgeshire. The money will help support the council with the administration of Development Consent Orders (DCO) for schemes like East West Rail, the A428 Black Cat to Caxton Gibbet upgrade, and the Fenland Reservoir, as well as other Nationally Significant Infrastructure Projects (NSIPs). £268,000 will bring in extra technical and specialist resource, and a further £100,000 will enable work across all these types of projects.

Consultation begins on budget proposals

Consultation is to begin on the council's proposals for its 2024/5 budget, in what is being called 'the toughest year to set a balanced council budget'. The Government's one-year Local Government Financial Settlement announced last month does not compensate for the levels of demand and inflation that the council is faced with, particularly in areas such as children's social care, home to school transport and provision for children and young people with special educational needs or disabilities. A fair funding review for local councils promised by the Government has never materialised. And all local authorities face significant financial uncertainties as a consequence, as I reported last month.

The council is looking to support vulnerable people and improve highways maintenance, while still seeking to bridge a remaining £2M gap—even with a proposed council tax rise of 4.99 per cent (two per cent for adult social care services, and 2.99 per cent for general services).

The Strategy, Resources & Performance Committee received and considered draft budget proposals at its meeting on Tuesday 19 December. The council's service committees will consider these at their various meetings in January. An online public survey has been launched and is open until Tuesday 16 January <https://www.cambridgeshire.gov.uk/budget-consultation-2024-5>

The Strategy, Resources & Performance Committee will make a final budget recommendation at its meeting on Tuesday 30 January for Full Council to debate on Tuesday 13 February.

The draft proposals have been shaped by views gathered in the council's first Quality of Life Survey conducted over the summer. They focus on sustaining social services, continuing to provide free school meal vouchers for eligible children during holidays, progressing the council's commitment to pay the real living wage to people providing adult social care, and prioritising highways and cycleways maintenance across the county. Potential savings have been identified to help bridge the funding gap. These include

- **Moving to LED streetlights (£1M in energy savings each year)**
- **Rationalising office accommodation (£1.5M in the next three years)**
- **Reviewing the highest cost children's placement costs, and home to school transport routes (more than £2M)**
- **Driving down the amount of bad debt (£0.5M)**
- **Reviewing income from permits and parking charges (Just under £1M)**

Covid

Covid is far from over and testing for the type of illness remains important. We have asked the Director of Public Health to explore opportunities for procuring single tests which identify covid, flu, and respiratory syncytial virus (RSV) on a single test cassette. These are available in the EU countries but not yet in the UK.

Preventing falls

Falls and related injuries are a common and significant problem for older adults and a major public health issue. Falls are a major cause of disability and injury related death in people aged 75 and over, and have a large impact on quality of life—and as our population ages, this will become even more of an issue.

Around one in three people over 65 years old and half of those over 80 experience a fall at least once a year. In Cambridgeshire and Peterborough in 2022/23, there were 2,699 emergency admissions due to falls and 1,015 admissions due to a hip fracture. The estimated combined total cost of these hospital admissions was £16.3M, an increase of over £1.9M on the previous year. These costs do not include wider health and social care costs such as primary care, ambulance, or adult social care costs.

Cambridgeshire County Council's Adults and Health Committee has endorsed a three-year Falls Prevention Strategy and detailed delivery plan, working with a multi-agency Cambridgeshire & Peterborough Falls Prevention Strategy Group.

The strategy includes a number of interventions that have been shown to be effective at preventing some falls and fractures, and its intended outcome is a reduction in the rate of hip fracture admissions, and an improvement to the quality of life of older adults who experience a fall or fracture.

Supermarket voucher scheme continues in Christmas holiday

The council's supermarket voucher scheme continued to operate in the Christmas school holiday for all eligible families in Cambridgeshire. The scheme will run until the February 2024 half term, using the Household Support Fund from the Department for Work & Pensions topped up with additional funding provided by the council.

Over 20,000 vouchers were claimed in the October half term alone. Over seventy per cent of families said the vouchers had helped them cope with the rising cost of living. More than half said the scheme had reduced the need for them to seek other sources of support in the school holidays such as food banks.

Total spend in the October half term week was £317,000, with this expected to more than double to £660,000 in the two-week Christmas holiday. In addition to the holiday voucher scheme, there is further support available in response to the cost of living <https://www.cambridgeshire.gov.uk/council/communities/support-with-the-cost-of-living>

Libraries offer a helping hand to stay connected this winter

A successful pilot scheme offering free mobile SIM cards to those unable to afford internet access is now available in eleven of Cambridgeshire's libraries. Cambridgeshire Libraries have signed up to the National Databank, an initiative run by Good Things Foundation which provides free mobile SIM cards to anyone over the age of 18 who is on a low income. The SIM cards are donated to the National Databank by Virgin Media, O2, Vodafone and Three.

They are then supplied to members of the National Digital Inclusion Network, including the eleven Cambridgeshire libraries, to be passed on to those in need of data.

Life-saving defibrillators installed at thirteen council sites

Life-saving automated external defibrillators have been installed at thirteen county council offices for use by local communities as well as county council staff and visitors. The council purchased the units, but all installations were carried out free of charge by the county council's maintenance contractor GSH as part of their commitment to support social value in Cambridgeshire.

Network Rail signs up to County Council biodiversity site

Network Rail is the first investor in the council's pioneering biodiversity and habitat restoration scheme at Lower Valley Farm in Fulbourn. Arable land is being transformed into a one-of-a-kind 345-acre biodiversity net gain site.

Council land there will be used to replace habitat lost due to construction of the new Cambridge South railway station at Cambridge Biomedical Campus.

From January 2024, legislation comes into effect requiring new developments in England to not only provide for nature lost as part of works but to achieve a minimum biodiversity net gain of 10%. As part of the Cambridge South Infrastructure Enhancement scheme, Network Rail has purchased 65 biodiversity units at the Fulbourn site to create an environmental legacy that will complement their creation of Hobson's Park on the Campus.

The Lower Valley Biodiversity Site is part of the council's commitment to a greener Cambridgeshire and helps tackle the ongoing country-wide nature crisis. It also supports the council's aim to become a net zero county by 2045, five years ahead of national targets.

Change to access at Royston and Thriplow recycling centres

Cambridgeshire residents now need to apply for a digital permit to use Royston Household Recycling Centre in Hertfordshire. The change comes following the announcement last year that Hertfordshire County Council would be adopting a policy restricting access to non-residents at Hertfordshire's network of sixteen recycling centres.

However, the county council has reached an agreement with Hertfordshire County Council that enables continued cross-border access to Royston Household Recycling Centre for Cambridgeshire residents living close to the county boundary, whilst allowing Hertfordshire residents access to Thriplow Household Recycling Centre in South Cambridgeshire.

Resident-only policies are becoming increasingly common across the region and indeed the country, with many neighbouring counties having had this policy in place for some time.

Briefly:

- **LHI Scheme deadline is Friday 12th January at 5pm**
- **Any damage from the recent storms, please report to Highways and email Brian and Maria with photos and description of the issue**

- **Parking enforcement by the County Council has started. Details on frequency of traffic warden visits to our villages and opportunity to provide information to the parking team will be provided in the next report**