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# SAWSTON PARISH COUNCIL

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Dear All

## FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held at **Mill Lane Pavilion, Mill Lane on Tuesday 13 June 2023 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)  
Parish Clerk  
08 June 2023

## A G E N D A

- 27 Apologies for absence
- 28 Public Participation Time (15 Minutes allowed) \*
- 29 Declarations of Interests for this meeting
- 30 To confirm and sign the minutes of the Annual Parish Council meeting held on 9 May 2023
- 31 Matters arising – new information only
- 32 To discuss Co-option request
- 33 Planning Applications and associated matters

[23/01876/FUL](#) Demolition of existing dwelling and construction of new detached 7-bedroom house and garden studio at 101 Mill Lane

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01876/FUL>

[23/01969/HFUL](#) Front single storey lean to extension at 8 Milner Close

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01969/HFUL>

[23/01993/HFUL](#) Single storey extension to rear at 21 Lynton Way

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01993/HFUL>

[23/00595/FUL](#) New roof and canopy over outside seating area at The Brick House.

### Information Only

[21/03955/CONDC](#) Submission of details required by conditions 23 (Cycle Parking) and 24 (Water Efficiency) of planning permission 21/03955/FUL at Land South Of Babraham Road

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/03955/CONDC>

[23/00940/FUL](#) Erection of a detached dwelling including new vehicular crossover at Land Rear Of 19 High Street – **Application withdrawn**

## Planning Permission

[23/00415/S73](#) S73 application to vary conditions 2 (Approved plans), 3 (Landscaping) and 4 (hours of use) of planning permission 22/01662/S73 (S73 to vary condition 2 (approved drawings) of ref: 20/03522/FUL (Change of use of grain store into flexible B1 (Light Industrial) and B8 (storage or distribution) to add 9 rooflights, additional planting and relocate pedestrian doors on the south-east elevation. The application also seeks to vary conditions 3 (soft landscaping), 9 (foul water drainage) and 10 (cycle parking) from pre-commencement/occupation conditions to compliance conditions). This application seeks to amend the landscaping plans and extend the hours of use at Deal Business Park Cambridge Road – **Granted Permission**

[23/01096/S73](#) S73 to vary conditions 2 (Approved plans), 10 (Retained tree) and 11 (Scheme of ecological enhancement) of planning ref, S/0492/19/VC (Variation of condition 2 (Plans) of planning permission S/2372/16/FL) amendments to Units 3 and 4 to better meet the requirements of future occupiers and the current site layout and to amend Condition 11 as an ecological enhancement scheme was previously agreed for the site as part of Ref. S/1411/19/DC and amend the wording of condition 10 to remove the previous incorrect reference to dwellings rather than the permitted use at Deal Farm Cambridge Road – **Granted Permission**

[23/01114/FUL](#) Full upward extension and installation of stairs for access to first floor for storage and staff room at 9 Falkner Road – **Refused Permission**

- 34 Accounts for the month of May 2023
- 35 To sign off section 1 of the AGAR YE 2023
- 36 To sign off section 2 of the AGAR YE 2023
- 37 To note dates of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return YE2023
- 38 To receive the internal audit report YE2023
- 39 To discuss litter bin on Church Lane
- 40 To discuss Media Policy
- 41 To discuss New Business rates
- 42 To discuss Huckeridge Hill field
- 43 To discuss donation request from Shelford and Stapleford Youth Initiative (SSYI)
- 44 To discuss St Marys Church wall
- 45 To discuss allotment holders request to install an additional water trough
- 46 To discuss tree quotes (Orchard Park/Mill Lane)
- 47 To discuss funfair 2024
- 48 Update from JHC
- 49 Update from County Councillors
- 50 Update from District Councillors

51 Correspondence: Thank you from Sawston Fun Run & Walk  
Thank you from Sawston Girl Guides

52 Councillors issues and Agenda items for next meeting

**Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.**

53 To confirm and sign the minutes of the Annual Parish Meeting held on 9 May 2023 –  
(Non Public)

54 To discuss extra hours for the Village Caretaker

\* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. \*