
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

Telephone: 01223 832470

E-mail: info@sawstonparishcouncil.gov.uk



Dear All

FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held at **Mill Lane Pavilion, Mill Lane on Tuesday 12 September 2023 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)
Parish Clerk
07 September 2023

A G E N D A

- 111 Apologies for absence
 - 112 Public Participation Time (15 Minutes allowed) *
 - 113 Declarations of Interests for this meeting
 - 114 To confirm and sign the minutes of the Full Parish Council meeting held on 25 July 2023
 - 115 Matters arising – new information only
 - 116 Planning Applications and associated matters
 - [23/03186/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03186/FUL) Erection of a single dwelling house and garage with studio/annex in the grounds of the existing house with independent vehicle access at Guildens Catleys Walk
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03009/HFUL> Two storey extension to side at 53 Edinburgh Avenue
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03161/HFUL> Erection of a freestanding carport at 1A Hayfield Avenue
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03338/FUL> Change of use of existing Residential Garden room to self-contained accommodation for temporary letting at 52 Cambridge Road
- To install a disabled persons parking bay for a resident in Uffen Way
- Street Trading Consented Premises – The White Lion, 96 High Street
- Information Only
[23/03146/CL2PD](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03146/CL2PD) Certificate of lawfulness under S192 for use of the land for siting a mobile home for use ancillary to the main dwelling at 9 London Road
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03146/CL2PD>

[23/03141/CL2PD](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03141/CL2PD) Certificate of lawfulness under S192 for a single storey extension at 7 Park Road <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03141/CL2PD>

Planning Permission

[23/02272/HFUL](#) Single storey extension to side and rear at 12 The Baulks – **Granted Permission**

[23/02828/HFUL](#) Single storey extensions to front, rear and side and external alterations at 28 Dale Way – **Granted Permission**

[23/0839/TTCA](#) T1 Fallen Yew – clear and reduce the other half still standing by 3m in height, T2 English Yew – reduce by 4m, T3 Cypress – crown-raise by 2m and trim up to 4m on all sides, T4 Irish Yew – reduce by 2m, G1 Irish Yews – reduce 2-3m at St Marys Church, Church Lane – **Have no objection to.**

- 117 Accounts for the months of July & August 2023
- 118 Planning Decisions made for August
- 119 To discuss quotes for cemetery mapping
- 120 To discuss quote for memorial stability testing at Cemetery
- 121 To discuss quotes for an automatic fire alarm system at Spicers Pavilion
- 122 To discuss quotes for roller shutter at Spicers
- 123 To discuss quotes for additional gate at Huckeridge Hill
- 124 To discuss engineer quotes for St Marys Church wall
- 125 To discuss Christmas lights quote
- 126 To discuss quote to fix guttering at the office
- 127 To discuss quotes to repair roof and damp in kitchen at Spicers Pavilion
- 128 To agree insurance settlement figure for Spicers Pavilion repairs
- 129 Update from County Councillors
- 130 Update from District Councillors
- 131 Correspondence: Thank you letter from Sawston Fun Run
- 132 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 133 To discuss graves without contact details
- 134 To confirm and sign the minutes of the staff management committee meeting held on 04 September 2023

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *