
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB

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Dear All

FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held **at Mill Lane Pavilion on Mill Lane Tuesday 11 June 2024 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script that reads "Joanne Keeler".

Joanne Keeler (Mrs)

Parish Clerk

06 June 2024

A G E N D A

- 40 Apologies for absence
- 41 Public Participation Time (15 Minutes allowed) *
- 42 Declarations of Interests for this meeting
- 43 Presentation from Hill and Carter Jonas regarding land off Mill Lane
- 44 To confirm and sign the minutes of the Full Parish Council meeting held on 28 May 2024
- 45 Matters arising – new information only
- 46 Planning Applications and associated matters
 - [24/01947/S73](#) S73 to vary condition 2 (Approved Plans) of planning permission 23/02828/HFUL (Single storey extensions to front, rear and side and external alterations) to increase the footprint at 28 Dale Way
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/01947/S73>
 - [24/00970/FUL](#) Installation of new external windows to the rear south elevation of warehouse Units 11,12 and 13 together with a new fire escape staircase installed at the rear of unit 12, Installation of new plant equipment including AC condensers, flu filtration systems and gas cylinders in a protective cage at the back of Units12 and 13, landscape modifications to allow for new pathway for access of plant and fire escape route and the installation of a Mezzanine floor level and associated works at Units 11, 12 And 13 Cambridge South 13 West Way
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00970/FUL>
- 47 Accounts for the month of May 2024
- 48 To sign off section 1 of the AGAR YE 2024
- 49 To sign off section 2 of the AGAR YE 2024

- 50 To note dates of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return YE2024
- 51 To receive the internal audit report YE2024
- 52 To discuss quotes for Parish Council building valuations
- 53 To discuss quotes for top dressing Lynton Way recreation ground
- 54 To discuss recent damage to memorial leaves in cemetery
- 55 To discuss Cemetery map
- 56 To discuss amending cemetery policy
- 57 To discuss/adopt updated Financial Regulations
- 58 To discuss the Dark Sky Charter
- 59 Update from County Councillors
- 60 Update from District Councillors
- 61 Correspondence:
- 62 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 63 To confirm and sign the minutes of the Full Parish Council meeting held on 28 May 2024 (Non Public)

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *