
SAWSTON PARISH COUNCIL

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Dear All

FULL PARISH COUNCIL MEETING

You are summoned to the meeting of the Full Parish Council to be held **at Mill Lane Pavilion, Mill Lane on Tuesday 10 October 2023 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)

Parish Clerk

05 October 2023

A G E N D A

- 154 Presentation from Pear Technology to discuss Cemetery map & burial admin system
 - 155 Apologies for absence
 - 156 Public Participation Time (15 Minutes allowed) *
 - 157 Declarations of Interests for this meeting
 - 158 To confirm and sign the minutes of the Full Parish Council meeting held on 26 September 2023
 - 159 Report of the Masterplan notes from the meeting on 3 October
 - 160 Matters arising – new information only
 - 161 Planning Applications and associated matters
 - [23/03592/HFUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03592/HFUL) Porch and single storey extension to front at 27 Lynton Way
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03592/HFUL>
 - [23/03606/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03606/FUL) Demolition of existing dwelling and construction of new detached 4-bedroom house and garden studio. Resubmission of 23/01876/FUL at 101 Mill Lane
 - <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03606/FUL>
- Tree
[23/1161/TTCA](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1161/TTCA) T1 Sycamore Reduce four branches on limb overhanging garden, patio and kennels by 5m as bird droppings causing serious problem at 104 High Street
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/1161/TTCA>
- Planning Permission
[23/02911/FUL](https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/02911/FUL) New internal mezzanine floor at 1 Cambridge South, Unit 1 West Way –
Granted Permission

- 162 Accounts for the months of September 2023
- 163 To discuss context for budget setting
- 164 To discuss Closure letter from external auditor
- 165 To discuss outstanding items from the fire risk assessment
- 166 To discuss Play Equipment at Orchard Park
- 167 To discuss Community Governance Review process
- 168 To discuss security alarm system at Mill Lane to be changed to a monitoring alarm
- 169 To discuss new football club using Spicers
- 170 To discuss donation request from Sawston Youth Drama
- 171 To discuss donation request from Active with Parkinsons
- 172 To discuss additional camera for Spicers Pavilion
- 173 To discuss removal of redundant smoke detectors at Spicers Pavilion
- 174 To discuss task & finish group for Lynton Way Pavilion project & Skate park project
- 175 Correspondence:
- 176 Update from County Councillors
- 177 Update from District Councillors
- 178 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 179 To confirm and sign the minutes of the Full Parish Council meeting held on 26 September 2023 (non public)
- 180 To discuss councillors absence for the last six months

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *