
SAWSTON PARISH COUNCIL

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Dear All

ANNUAL PARISH COUNCIL MEETING

You are summoned to the meeting of the Annual Parish Council to be held **at Mill Lane Pavilion on Mill Lane Tuesday 09 May 2023 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)

Parish Clerk

03 May 2023

A G E N D A

- 1 To elect a Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
- 2 To elect a Vice-Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
- 3 Apologies for absence
- 4 Public Participation Time (15 Minutes allowed) *
- 5 Declarations of Interests for this meeting
- 6 To appoint members to the following Committees for the ensuing year:
 - 6.1 Finance and General Purposes
 - 6.2 Staff Committee (2 members)
- 7 To confirm and sign the minutes of the Full Parish Council meeting held on 25 April 2023
- 8 To confirm and sign the minutes of the Annual Parish meeting held on 02 May 2023
- 9 Matters arising – new information only
- 10 Planning Applications and associated matters
[23/00729/HFUL](#) Single storey front extension and replacement of flat roof with new pitched roof at 49 Woodland Road.

TTRO Proposed Road closures, Various Roads, South Cambridgeshire (footway repairs)

Information Only

[23/00802/HFUL](#) Replace existing wall with hedge and fence around the boundary, 1.8m high timber close-board fence and 0.2m gravel board to give 2m overall, 1.5m hedge for amenity

views, reduce hedge to 0.6m for a visibility splay next to road to rear, extend paving next to drive allow for a path to a new pedestrian front gate at 79 Edinburgh Avenue – **Application withdrawn**

[22/04685/CONDA](https://applications.gretercambridgeplanning.org/onlineapplications/PLAN/22/04685/CONDA) Submission of details required by conditons 3 (construction environment management plan), 5 (lighting design strategy), 8 (surface water drainage), 10 (traffic management plan) and 19 (future management and maintenance of streets) of planning permission 22/04685/S73 at Land South Of South Cambridge Business Park Babraham Road.

<https://applications.gretercambridgeplanning.org/onlineapplications/PLAN/22/04685/CONDA>

Planning Permission

[22/03363/FUL](https://applications.gretercambridgeplanning.org/onlineapplications/PLAN/22/03363/FUL) Erection of Research and Development buildings (use class E) and associated decked car park, landscaping and associated infrastructure at Dales Manor Business Park Grove Road – **Granted Permission**

- 11 Accounts for the month of April 2023
- 12 To confirm eligibility of the General Power of Competence
- 13 To discuss hedge in memorial garden at cemetery
- 14 To discuss Remembrance Day
- 15 To discuss St Marys Church wall
- 16 To discuss fire risk assessments
- 17 To discuss No Mow May continuing until July
- 18 To discuss play areas on H1B site
- 19 To discuss telephone box on Church Lane
- 20 To discuss parish council insurance
- 21 Update from County Councillors
- 22 Update from District Councillors
- 23 Correspondence: Thank you letter from Cambridgeshire Search and Rescue
- 24 Councillors issues and Agenda items for next meeting

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.

- 25 To confirm and sign the minutes of the Staff Committee meeting held on 24 April 2023
- 26 To discuss Lynton Way lease

* Members of the public and media are welcome to attend. Members of the public are able to speak for 3 minutes during the allocated 15 mins Public Participation session with preference given where it relates to any item of business on the agenda. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis. *